

**HOWARD COUNTY COMMISSIONERS COURT  
AGENDA  
OCTOBER 11, 2021**

The following item(s) of business will be discussed, and possible action taken in a meeting of the Howard County Commissioners' Court to be held on **Monday October 11, 2021. The regular meeting will begin at 3:30 P.M. in the 3rd Floor County Court Room.** Please see below for meeting location details.

**Location:** Howard County Courthouse  
300 S. Main St  
Big Spring, TX 79720

**Announcement:** Anyone intending to address the Commissioners Court shall complete and turn in the designated form to County Judge. Please silence all cell phones. We continue to invite the public to participate in the meeting through the following video conference link: Facebook Live: <https://www.facebook.com/Howard-County-Info-Tech110733893888746/>

**Call to Order: REGULAR SESSION – 3:30 PM:** 3<sup>rd</sup> Floor County Court Room (3<sup>rd</sup> Floor of Howard County Courthouse)

**Citizen input for those registered to make comments-**

**1. Jimmie Long, Commissioner Pct. 3**

- a. Discussion / Possible Action: Radio MOU between Howard County and City of Big Spring
- b. Discussion / Possible Action: Order for Redistricting of Political Boundaries
- c. Discussion / Possible Action: Meet New Appraiser-Patricia Davis
- d. Discussion / Possible Action: Howard County Library-Planned Service Agreement with Johnson Controls
- e. Discussion / Possible Action: Determine whether Howard County wants to be included in the Texas Attorney General Opiod Lawsuit Settlement
- f. Discussion / Possible Action: Four Sevens Operating Co- Mineral & Land Deed for Heritage Museum

**2. Eddilisa Ray, Commissioner Pct. 1**

- a. Discussion / Possible Action: Personnel- EXECUTIVE/CLOSED SESSION – A closed meeting will be held pursuant to Section 551.074

**3. Sharon Adams, County Treasurer**

- a. Discussion / Possible Action: TAC Silver Choice Rates for 2022
- b. Discussion / Possible Action: Personnel Considerations

**4. Jackie Olson, County Auditor**

- a. Discussion / Possible Action: Order Allowing Early Pay of Invoices
- b. Discussion / Possible Action: New Vehicle Purchases
- c. Discussion / Possible Action: Fleet Fuel Bids
- d. Discussion / Possible Action: Revise Donation Received
- e. Discussion / Possible Action: Approve Invoices
- f. Discussion / Possible Action: Approve Purchase Requests
- g. Discussion / Possible Action: Budget Amendment

**5. Brian Klinksiek, Road Engineer**

- a. Discussion / Possible Action: Update on TxDOT CTIF Grant
- b. Discussion / Possible Action: Grant Project Letting Schedule for FY 2022 and Permission to bid RFB 2020017 CR 45
- c. Discussion / Possible Action: Roadway Maintenance Update

**6. Brent Zitterkopf, County Clerk**

- a. Discussion / Possible Action: Monthly Reports (Sept)
- b. Discussion / Possible Action: Annual Financial Report

7. Discussion of Law Enforcement Radio System and take any necessary action.

8. Opportunity for mention of any items to be on the future agendas.

Attest:

BY DEPUTY *[Signature]*  
BRENT ZITTERKOPF  
COUNTY CLERK HOWARD COUNTY  
2021 OCT -8 AM 11:15  
~~FILED~~ *Posted*  
  
*[Signature]*  
Kathryn G. Wiseman  
Howard County Judge  
Phone. 432-264-2203  
Fax. 432-264-2238

PURSUANT TO THE AUTHORITY GRANTED UNDER GOVERNMENT CODE, CHAP. 551, THE COMMISSIONERS COURT MAY CONVEY A CLOSED SESSION TO DISCUSS ANY OF THE ABOVE AGENDA ITEMS. IMMEDIATELY BEFORE ANY CLOSED SESSION, THE SPECIFIC SECTION OR SECTIONS OF GOVERNMENT CODE, CHAP. 551 THAT PROVIDES STATUTORY AUTHORITY WILL BE ANNOUNCED.

BE IT REMEMBERED that on the 11th day of October, A.D. 2021 the Commissioner Court of Howard County met in Regular session at 3:30 PM with **JIMMIE LONG**, Commissioner Precinct No. 4, as the Presiding Officer. The following members were present: **EDDILISA RAY**, Commissioner Precinct No. 1, **CRAIG BAILEY**, Commissioner Precinct No. 2, **KATHRYN WISEMAN**, County Judge and **JOHN H. CLINE**, Commissioner Precinct No. 4 were out for training.

The meeting was called to order @ 3:33 PM.

The Radio Memorandum of Understanding between Howard County and the City of Big Spring were approved at the previous meeting and no longer needed on this agenda.

A motion was made by Commissioner Ray and seconded by Commissioner Bailey to approve An Order Establishing Criteria for Redistricting of Political Boundaries as presented by Commissioner Long. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

The Court welcomed Patricia Davis as the new Chief Tax Appraiser for Howard County. She spoke to the Court telling about herself and the experience she brings to the job.

A motion was made by Commissioner Long and seconded by Commissioner Bailey to table the Planned Service Agreement with Johnson Controls until after remodeling is done to see what the needs are at that time. Plan was presented by Baldomar Cortez, Maintenance. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Bailey and seconded by Commissioner Ray to sign a Resolution to be included in the Texas Attorney General Opioid Lawsuit Settlement as presented by Commissioner Long. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Bailey and seconded by Commissioner Ray to table the Four Sevens Operating Co. - Mineral & Land Deed for Heritage Museum as presented by Commissioner Long. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Bailey and seconded by Commissioner Long to approve the TAC Silver Choice rates as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Bailey and seconded by Commissioner Ray to approve the Personnel Considerations as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Ray to approve an Order allowing for early pay of Invoices as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

New vehicle purchases will be discussed with the Purchase Requests as per Jackie Olson, County Auditor.

A motion was made by Commissioner Bailey and seconded by Commissioner Ray to approve the Fleet Fuel Bids with Delek as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Bailey and seconded by Commissioner Long to accept a Donation from Broughton Foundation Trust to the Sheriff's Department in the amount of \$60,000 as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Ray to approve the Invoices as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Ray to table the Concrete work from TCS Companies as presented by Baldomar Cortez, Maintenance. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Bailey and seconded by Commissioner Ray to approve the Purchase Requests as presented by Jackie Olson, County Auditor. The requests are as follows: Maintenance Department for 2-Ton 19 SEER Heat Pump (Option 2 with 10 year warranty) from SKC A/C LLC @ \$10995; Maintenance for supplies for District Court from PASS @ \$1000; Maintenance for supplies for Courthouse from PASS @ \$1200; Maintenance for supplies for Annex from PASS @ \$1000; Maintenance for supplies for the Library from PASS @ \$1000; County Attorney's Office monitors & supplies from Amazon @ \$1461.18; Sheriff for Mobile & Portable Radios from L3Harris @ \$41880.55 (to be paid from fund 704); Sheriff for 6 Chevy Tahoes from Caldwell Country @ \$50,171 each plus \$400 Buy Board fee (1 to be paid from Rainy Day Fund); Sheriff for 1 Chevy Traverse from Caldwell Country @ \$27340 plus \$400 Buy Board fee; Sheriff for 2 vehicle partitions from American Emergency Products @ \$2624; Elections for Voter Registration Certificates and postage from AMG Printing @ \$6007.44; Detention Center for Mentalix Live Scan Monitor from Mentalix @ \$1500; Maintenance for concrete work from TCS Companies (tabled at this time); Road & Bridge for

Steel Belly Dump Trailer from American Equipment & Sales @ \$38400 (check to be issued now for delivery on Tuesday); County Agent for 2022 GMC Diesel from Gunn Auto Group @ \$58216.75 A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

No Budget Amendments on this date.

Brian Klinksiek, County Road Administrator, gave an update on the TxDOT CTIF Grant stating that the grant coordinator for TxDOT was leaving and he expects there may be delays on the payment of the bills he will be presenting to them next week.

A motion was made by Commissioner Ray and seconded by Commissioner Bailey to approve the Grant Project Letting Schedule for FY 2022 and gave permission to bid RFB 2020017 on CR 45 from SH 350 to CR 43 as presented by Brian Klinksiek, County Road Administrator. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Brian Klinksiek, County Road Administrator, gave a roadway update on work presently being done on Moss Lake Road.

A motion was made by Commissioner Long and seconded by Commissioner Ray to accept the County Clerk's Monthly Report for September 2021 as presented by Brent Zitterkopf, County Clerk. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Ray and seconded by Commissioner Bailey to accept the County Clerk's Annual Financial Report FY 2020-2021 as presented by Brent Zitterkopf, Howard County Clerk. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

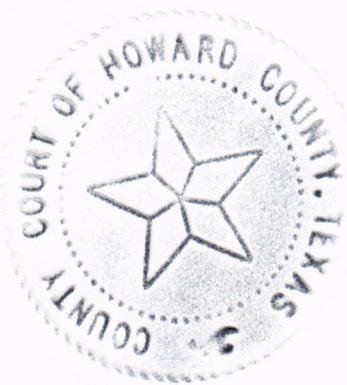
The Court moved into Executive / Closed session @ 4:44 PM.

The Court reconvened into Regular session @ 4:56 PM with no action being taken as a result of the Executive / Closed session.

A motion was made by Commissioner Bailey and seconded by Commissioner Ray to adjourn @ 4:57 PM. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

STATE OF TEXAS  
COUNTY OF HOWARD

I, Brent Zitterkopf, Howard County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court authorized proceedings for October 11, 2021.



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Brent Zitterkopf, Howard County Clerk  
Clerk of the Commissioners Court  
Howard County, Texas